

CALIFORNIA FOOD AND JUSTICE COALITION

Organizing and Outreach Intern **Apply by Monday, May 29, 2006**

The California Food and Justice Coalition is seeking an intern to assist in outreach and organizing activities.

Responsibilities: The intern would work with the staff in the Los Angeles office on a wide range of activities related to outreach, organizing and communications. Projects could include: updating and possibly redesigning the Coalition website (based on interest and ability) to include an events calendar and more resources for members on food justice issues, including food policy councils, land access and farm to school; assist in coordination of CFJC steering committee meetings and communications; support strategic planning taking place summer 2006 by doing member interviews, compiling and analyzing member assessment data and assisting with drafting the plan, and; assisting with member communications through the CFJC e-newsletter, print newsletter, action alerts and possible mailings. The intern will also offer general administrative support when needed. Specific projects will be selected based in intern's interests and skills.

Skills and Qualifications:

- Excellent writing and editing skills
- Web design or content management experience or interest
- Good phone skills
- Attention to detail
- Experience with all Microsoft programs, including excel and power point
- Data analysis and researching
- Enthusiasm for food justice issues
- **Please send a writing sample with your application.**

Timeline: CFJC is in need of interns year round and is currently seeking an intern for Summer 2006, approx June – Aug (dates flexible). An ideal candidate would be available for 16-24 hours per week, and be able to commit to at least a 3-month internship, longer internships are welcomed and preferred.

Compensation: There is currently no stipend for this internship but one may be able to be negotiated base on the interns skills and availability. There may be opportunities to travel to locations in CA to attend meetings and travel costs would be covered. Students who have been awarded federal work-study employment can get paid for this internship from that stipend.

To Apply by Monday, May 29, 2006. Please send a 1-page letter stating your interest and availability, along with a sample of your own writing to heather@foodsecurity.org.

What is CFJC: Learn about CFJC at www.CAFoodJustice.org

To apply or for more information: Contact Heather Fenney at 310-822-5410 or heather@foodsecurity.org.